



FEB 16 2023

Agenda No. 76

Informational Reports

To: Biola Community Services District Board of Directors
From: District Staff
Date: February 16, 2023
RE: Informational Staff Report

Please Note: items listed below may be pulled for discussion at the Board's request.

1. **MVD Prop 218 Public Hearing Results**- 344 protest ballots were mailed out and only 27 were received.
2. **Bank Signers**: in progress
3. **Mid Valley Disposal (MVD) Senior Citizen Application**- now available (See attached)
4. **Mid Valley Disposal (MVD) Clean up event**- (See attached)
5. **Mtn Valley Environmental**:
 - o Gopher repairs- GM approved to fix most immediate damage approximately \$44,000 and requested to identify other 2
 - o Water leaks (5) totaling \$14,776.66 which will need to be paid immediately. (See attached)
 - o Contract pending- Board asked staff to address 5 yr contract renewal soon. GM found discrepancies in the Agreement; Difference in contract date: MVE said June/July 2018 staff researched invoices/minutes, etc. and found October 9, 2018 to be accurate.
6. **Trash Dumping behind 5-Acre Vineyard**- confirmed trash is not on District property.
7. **Hall Rental Committee**: Board still to select committee members to finalize pricing.
8. **SDRMA Workers' Compensation (SDRMA)**:
 - o Suggested by SDRMA for vets to be added
 - o Asset list in progress
9. **MOU For Athletics Program**: no further information provided due to no coach.
10. **El Dorado Monthly Billing (update)**- This is the first month with the new increases.
11. **Residential complaint on water bill**- Agreement was finalized with GM on 2/9/23
12. **Annual Audit (Engagement Letter)**- (See attached)
 - o Engagement letter-the engagement letter covers current fiscal audit work. If major changes in terms are needed, there will be a separate letter and that has not been the case.
 - o Financial Transaction Report has been submitted as of 1/31, now waiting to finalize Independent Auditors Report and at that time auditors will come present. A substantial portion of the audit is completed pending inspection of minutes and supporting documents samples. Once inspected a determination will be made to move forward toward audit wrap up procedures.

13. ATP Biola Shoulder & Sidewalk Improvements Project (See attached)

The County's ATP project is estimated to start in September. A meeting between county engineers (ATP), Jerry Jones (Y&H/3 grant projects), Alfonso Manriquez (AM-ce/2 grant projects), Randy Johnson (waste/wastewater operator) and staff met to discuss all BiolaCSD projects. Fresno County engineers stated costs for fire hydrant relocation and adjustments of lids/boxes would not be covered under the grant, GM approved the District would cover any and all costs for relocation work. See attached estimates. A tentative date schedule is being requested for the approval to reimburse county for relocation work. As for the streetlights on Biola Ave, District would have to find source of funding to install lights if wish to install underground components during ATP project. All engineering fees and any electrical costs would be District responsibility.

14. Youth Shelter/Use of Hall- Board tabled requesting all youth activities be discussed together. Staff recommends a board committee.

15. SDRMA Street light claims: Legal Counsel to report on status.

16. Forensic Audit: Two Boards have approved the Forensic Audit. The previous Board approved the audit with a specific, narrow scope. GM was working to finalize Scope.

17. Y & H Engineering projects:

- 1) Biola Groundwater Recharge Project;
- 2) CDBG Sidewalk Improvements 2003
- 3) Water Upgrade System (see attached)
- 3) Landscaping and Lighting 22/23
- 4) CDBG 23/24

18. AM Consulting Engineers Projects

- 1) ARPA Project
- 2) Wastewater Treatment Plan Upgrade-Storm drain Improvements

19. ByLaws, Policies, Ordinances, Etc.: Legal counsel to update.