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# California Special Districts Association

## SAMPLE POLICY HANDBOOK

**POLICY TITLE:** Indoor Environment

**POLICY NUMBER:** 9090

**9090.1** *[DISTRICT]* will make every effort to promote a healthy indoor environment. Whenever possible, *[DISTRICT]* will:

**9090.1.1** Request building and automotive services to use biodegradable cleaners when cleaning office space or equipment.

**9090.1.2** Ensure routine indoor air quality assessments are conducted and results reviewed by *[DISTRICT]*.

**9090.1.3** Where feasible or beneficial, install live plants to improve indoor air quality.

**9090.1.4** Encourage designs to maximize natural light and minimize energy use lighting.