



Program Year 2025-2026

Application for Grant Funding

Unincorporated Areas

Fresno County
Community Development Block Grant (CDBG)
Program
Public Facility and Infrastructure Improvement Activities

County of Fresno
Department of Public Works and Planning
Community Development Division
2220 Tulare Street, 8th Floor
Fresno, California 93721

“Communities that receive entitlement funds from the CDBG program are required to use their funds in a timely manner.” (HUD’s handbook *Guidelines for Grantee Selection, Management, and Oversight of Subrecipients in the CDBG Program*).

INTRODUCTION:

The County of Fresno receives an annual allocation of CDBG grant funds from the federal Department of Housing and Urban Development (HUD). The County makes a portion of these grant funds available to fund public facility and infrastructure improvement activities in its unincorporated communities.

The County’s Department of Public Works and Planning, Community Development Division is responsible for the administration and implementation of all CDBG-funded activities for the County and its participating cities. The application packet for the 2025-2026 Program Year is issued by the County’s Community Development Division. All CDBG funding requests are subject to terms and regulations in accordance with the provisions of Title I of the Housing and Community Development Act of 1974, (the Act) as amended, and the laws of the State of California.

The Community Development Division has issued this Application for grant requests of **\$75,000** up to a maximum of **\$300,000**, for public facility and infrastructure improvement activities to be implemented beginning July 1, 2025. Applications submitted for proposed funding must be for CDBG-eligible activities that are consistent with the County’s 5-year Consolidated Plan for Program Years 2025-2026 and meet one of HUD’s three National Objectives: 1) Benefit primarily low- and moderate- income (LMI) persons; 2) Aid in the prevention or elimination of slums or blight; or 3) Meet a need having a particular urgency (referred to as urgent need) as defined by HUD.

Only complete applications for funding, submitted on the 2025-2026 application form supplied by the County and included in this packet will be accepted.

Therefore, review your application proposal carefully, answer all questions and attach all required supporting documentation.

The deadline for submittal of the application and supporting documentation is 5:00 p.m., on Friday, August 30, 2024.

NOTE: An application workshop to answer questions and assist applicants with the preparation of the CDBG Application is scheduled for **Thursday, June 20, 2024, from 9:00 a.m. to 10:30 a.m. at the Fresno County Plaza Building, 8th Floor, Conference Room “A”**. Staff representing the Community Development Division will discuss the application process. Staff representing other Divisions may be available to discuss plans, specifications, and cost estimate submittals. **We invite you to attend this workshop, and to bring any activity information with you that you may wish to discuss.** Please call the Community Development Division at (559) 600-4292 to reserve your space or if you have any questions.

THRESHOLD REQUIREMENTS:

- **Submittal deadline:** Applications must be received at the Community Development Division office by **5:00 p.m., on Friday, August 30, 2024.**
- Each agency, District or community group may submit **one** activity application.
- Applications must be submitted on the 2025-2026 application form.
- Applications must include all required attachments and all questions must be answered completely.
- Applications must include evidence of the noticed public hearing. Please attach the Minute Order authorizing submission of the application and the name of the person authorized to sign the grant agreement. Community groups must include a copy of the flier used to notify the community (include supporting documentation under **Attachment B, Evidence of Public Hearing/Local Support**).
- Application funding requests must not be less than **\$75,000** and must not exceed **\$300,000**.
- Application information must demonstrate applicant has the capacity to carry out the activity within budget and on schedule.
- Applicant must submit a current financial statement and budget, and a current certified audit.
- The activity must be able to be completed within 12 to 18 months of funding – the activity must be ready to proceed upon funding approval. This requires approval of all required land use entitlements.
- Application must include a map showing the street boundaries of the area that will benefit from the activity and/or must include a description of the eligible beneficiaries.
- Application must include evidence of community support for the activity, such as letters of support from community members, community meeting rosters and minutes, or community petitions, etc.
- If the activity will include installation of sidewalks, owners of adjacent properties must be notified of the activity and informed that the property owner would be responsible for maintenance of the sidewalks upon completion of the activity.
- Application must include a copy of the current contract with the activity engineer that demonstrates the term of the contract and that the engineer is authorized to provide services needed under application on behalf of the District. If the applicant is a community group, please contact the Community Development office at 600-4292 and you will be put in touch with the County's Design Division staff for further direction.
- If proposed activity will require other funding in addition to requested CDBG funds, submit documentation with application demonstrating the sources of funds are available to complete the activity.

Completed applications may be mailed or hand delivered. Applications must be received at the Community Development Division office by **5:00 p.m., Friday, August 30, 2024.**

Mail completed applications to: Fresno County Department of Public Works and Planning, Community Development Division, Attn: Community Development Grants Program, 2220 Tulare Street, 6th Floor, Fresno, CA 93721.

Hand-delivered applications will be accepted at: The Community Development office located in the Fresno County Plaza Building, 2220 Tulare Street, 8th Floor, Fresno, CA.

The 2025-2026 application packet is also available on the County's website and may be downloaded at: <http://www.co.fresno.ca.us/grants>.