



4925 N. SEVENTH STREET - PO BOX 57 BIOLA CA 93606  
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WWW.BIOLACSD.ORG

Rudy Hernandez – President  
Reyes Lozano – Vice President  
Inez Jimenez – Treasurer  
Mercedes Ramos – Board Member  
Martha Madera- Board Member  
Eduardo Antunez – General Manager  
Pedro Cerna –Customer Service

**AGENDA FOR SPECIAL MEETING  
OF THE BOARD OF DIRECTORS  
MONDAY, APRIL 5, 2021  
6:00 P.M.**

***Mission Statement***

***“The Board of Directors and District Employees are committed to the ever growing needs of the community by providing high quality services, open lines of communication, promoting community participation and using its resources to build high quality of standards for the people.”***

A Special meeting of the Board of Directors of Biola Community Services District is hereby called for Monday April 5, 2021 at the District’s office at 4925 N. Seventh Street, Biola, CA at 6:00 P.M. Pursuant to the District’s Bylaws and Rules of Order, this Notice of Special Meeting shall be delivered to each Director not less than 24 hours in advance of the meeting, and posted in the locations specified and at the District’s Office.

**\*SPECIAL NOTICE REGARDING PUBLIC PARTICIPATION DUE TO COVID-19\*** Given the current Shelter-in-Place Order covering the State of California and the Social Distance Guidelines issued by Federal, State, and Local Authorities, BCSD is implementing the following changes for attendance and public comment at all BCSD meetings until notified otherwise. BCSD facilities will not be open to the public. Any member of the Board of Directors may participate from a remote location by teleconference. The BCSD meeting will be accessible via live-streaming online to all members of the public on April 5, 2021 at: **BiolaCSD Facebook Page: *Biola Community Center - Hall Rental***  
**BiolaCSD Website: [www.biolacsd.org](http://www.biolacsd.org)**

**ZOOM: <https://us02web.zoom.us/j/84263808346>**

For all written comments please provide: Meeting Date - Agenda Item Number - Name - Comment (please limit to 300 words or 3 minutes). Please submit a separate response for each item you are commenting on. Any portion of your comment extending past three (3) minutes may not be read aloud due to time restrictions, but will be made part of the record of proceedings. Please be aware that any public comments received that do not specify a particular agenda item will be read aloud during the general public comment portion of the agenda. If a written comment is received less than one hour before the start of the meeting, efforts will be made to read the comment into the record. However, staff cannot guarantee that written comments received less than one hour before will be read. All written comments that are not read into the record will be made part of the record of proceedings, provided that such comments are received prior to the end of the First 5 meeting. Verbal Comments. If you wish to speak to the Commission on the item by telephone, you must contact Eduardo Antunez at (559) 843-2657 or by email at [eduardo.antunez@biolacsd.org](mailto:eduardo.antunez@biolacsd.org) no later than one hour prior to the start of the meeting. You will be asked to provide your name, phone number, and email address. You will be emailed detailed instructions on how to participate verbally via Zoom. You will be placed on mute until we get to the public comment portion of the item you have requested to address. At this point you will be unmuted. You will be able

**OPENING CEREMONIES – 6:00 P.M.**

- **Welcome – President Rudy Hernandez**
- **Invocation and Pledge of Allegiance**
- **Call to Order**
- **Roll Call**

**1. CERTIFICATION**

Certification that the agenda was posted at least 24 hours before the meeting at Shaw Market, Biola Community Center, Biola Post Office, Best Market and BCSD Website and was signed by Secretary to the Board, Eduardo Antunez and was acknowledged to the Board President as being correct.

**2. PRESENTATIONS/WORKSHOPS**

A. NONE

**AGENDA APPROVAL/ ADDITIONS / DELETIONS**

**3. OPEN SESSION**

a. **ADOPTION OF THE AGENDA** – Special Meeting April 5, 2021

4. **REQUEST TO ADDRESS THE BOARD** – This portion of the meeting is reserved for members of the public to address the Board on item of interest that are not on the Agenda and are within the subject matter of the Board. Speakers will be limited to 3 minutes. Any documents needed to be presented to the Board of Directors as handout will only be accepted if handed to the Board secretary for disbursement.

**5. CONSENT CALENDAR-**

All items listed under Consent Calendar are considered to be routine and will be enacted by one motion for discussion of any Consent Item, it will be made a part of the Regular Agenda at the request of any member of the Board or any person in the audience.

**A.** Approval of Minutes of Regular Meeting February 18,2021

**6. BOARD ITEMS-**

**A.** Approval of Financial Report as of February 28,2021

- I. 8-month Profit & Loss Previous Year Comparison
- II. Transactions by Account for February
- III. Balance Sheet Previous Year Comparison
- IV. Construction in Progress Transactions
- V. Budget to actual/comparison
- VI. Bank Reconciliation Summary
- VII. Bank Statement for February

**B.** Grant Updates: Informational Only

- Biola Water System Upgrade (Update)
- SGMA- Recharge Basins granted \$705,000.00 (Update)
- CDBG 2020-2021 Community Block Grant (Update)
- Waste Water Feasibility Project (Update)

**C.** ATP Cycle 5 (Update)

**D.** North Kings GSA (Update)

**E.** G street & 5th Street Lighting (Update)

**F.** BCSD Employee Clock in System

**G.** UBmax Billing System Software (Request for Direction)

**H.** BCSD Missed January 2020 Billing (Request for Direction)

**I.** BCSD Reopening (Request for Direction)

**7. BOARD OF DIRECTORS COMMENTS**

A. As offered

8. **STAFF COMMENTS**

A. As offered

9. **CORRESPONDENCE/ANNOUNCEMENTS**

- BCSD office will be closed to the public due to Covid-19 concerns. If you would like to make a payment please use the Blue Drop Box located on C Street, P.O. Box 57 or BCSD Website biolacsd.org click on PAY NOW. Please give us a call if you have any questions at 559-843-2657 Tuesday- Thursday 8 am – 5pm Friday 8am- 12pm for afterhours please Call us at 559-840-5503

10. **CLOSED SESSION**

This time is reserved for members of the audience to address the City Council on items listed on the Closed Session agenda only. It is recommended that speakers limit their comments to no more than 3 minutes each.

- NONE

11. **ADJOURNMENT**

A. The next regular meeting of the Board of Directors will be on April 15, 2021

**NOTE: The agenda items may not be presented in the order they are listed. Persons wishing to discuss an item that was taken out of order will have the opportunity to do so. All agenda items listed are considered to be discussion and/or action items. Material related to an item on this agenda that are public documents and are submitted after distribution and posting of the agenda are available for public inspection in the District's office at 4925 N. Seventh Street Biola, CA 93606, during normal business hours. Documents that are public documents provided by others during a meeting will be available at the same location during business hours after the meeting. The Americans with Disabilities Act, if you need assistance to participate in this meeting, please contact the District at (559) 843-2657. Notification 48 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accessibility to this meeting.**

Date: \_\_\_\_\_, 2021 \_\_\_\_\_ Rudy Hernandez, Board President