



Reyes Lozano – Vice President  
Carlos Rodriguez – Board Member  
Monique Dolores – Board Member  
Mercedes Ramos – Board Member  
Martha Madera- Board Member  
Eduardo Antunez – General Manager  
Angelica Lara- Administrative Assistant  
Pedro Cerna –Customer Service

**AGENDA FOR REGULAR MEETING  
OF THE BOARD OF DIRECTORS  
THURSDAY, DECEMBER 16, 2021  
6:00 P.M.**

***Mission Statement***

***“The Board of Directors and District Employees are committed to the ever growing needs of the community by providing high quality services, open lines of communication, promoting community participation and using its resources to build high quality of standards for the people.”***

A Regular meeting of the Board of Directors of Biola Community Services District is hereby called for Thursday December 16, 2021 at the District’s office at 4925 N. Seventh Street, Biola, CA at 6:00 P.M. Pursuant to the District’s Bylaws and Rules of Order, this Notice of Regular Meeting shall be delivered to each Director not less than 72 hours in advance of the meeting, and posted in the locations specified and at the District’s Office.

**OPENING CEREMONIES – 6:00 P.M.**

- Welcome – President
- Invocation and Pledge of Allegiance
- Call to Order
- Roll Call
- Selection of Board Officers
  - ❖ Selection of Board Treasurer
  - ❖ Selection of Board Secretary
  - ❖ Selection of Board President

**1. CERTIFICATION**

Certification that the agenda was posted at least 72 hours before the meeting at Shaw Market, Biola Community Center, Biola Post Office, Best Market and BCSD Website and was signed by Vice President of the Board and was acknowledged to the Board Secretary Angelica Lara as being correct

**2. AGENDA APPROVAL/ ADDITIONS / DELETIONS**

**3. OPEN SESSION**

- a. **ADOPTION OF THE AGENDA** – Regular Meeting December 16, 2021

4. **REQUEST TO ADDRESS THE BOARD** – This portion of the meeting is reserved for members of the public to address the Board on item of interest that are not on the agenda and are within the subject matter of the Board. Speakers will be limited to 3 minutes. Any documents needed to be presented to the Board of Directors as handout will only be accepted if handed to the Board secretary for disbursement.

**5. CONSENT CALENDAR-**

All items listed under Consent Calendar are considered to be routine and will be enacted by one motion for discussion of any Consent Item, it will be made a part of the Regular Agenda at the request of any member of the Board or any person in the audience.

- A. Approval of Minutes of Regular Meeting November 18, 2021
- B. Approval of Minutes of Regular Meeting October 21, 2021
- C. Approval of Minutes of Regular Meeting September 16, 2021
- D. Approval of Minutes of Regular Meeting July 15 ,2021
- E. Approval of Minutes of Special Meeting July 27,2021

**6. BOARD ITEMS-**

- A. Approval of Financial Report as of November 30, 2021
  - I. 5-month Profit & Loss Previous Year Comparison
  - II. Transactions by Account for month of November
  - III. Balance Sheet Previous Year Comparison
  - IV. Construction in Progress Transactions
  - V. Budget to actual/comparison
  - VI. Bank Reconciliation Summary
  - VII. Bank Statement for November
  - X. El Dorado Post Billing Report October 2021
  
- B. Approval of Financial Report as of October 31, 2021
  - I. 4-month Profit & Loss Previous Year Comparison
  - II. Transactions by Account for month October
  - III. Balance Sheet Previous Year Comparison
  - IV. Construction in Progress Transactions
  - V. Budget to actual/comparison
  - VI. Bank Reconciliation Summary
  - VII. Bank Statement for October
  - X. El Dorado Post Billing Report September 2021
  - Grant Updates: Informational Only
  - Biola Water System Upgrade (Update)
  - SGMA- Recharge Basins granted \$705,000.00 (Update)
  - CDBG 2020-2021 Community Block Grant (Update)
  - Waste Water Feasibility Project (Update)
  - ATP Cycle 5 (Update)
- A. North Kings GSA (Update)
- B. Approval of selecting/Changing signers with Central Valley Community Bank Account #47985100634412783
- C. Introduction of an Ordinance adding Chapter 7 of Biola Community Services District Code pertaining to organic waste pursuant to SB 1383; Waive the Reading and Set the Public Hearing for January 20, 2022 at 6:00 P.M.
- D. APPROVAL of EXHIBIT D TO FRANCHISE AGREEMENT SB 1383 COMPLIANCE PROGRAMS
- E. Approval of Resolution NO. 2021-4
  - Resolution of the Board of Directors of the Biola Community Services District Approving the participation of Biola Wastewater Treatment Plant in the Kings Water Alliance Management Zone to comply with the Nitrate Control Program requirements and authorizing the annual participation fee of \$5,528 to be paid to Kings Water Alliance

**7. BOARD OF DIRECTORS COMMENTS**

- A. As offered

8. **STAFF COMMENTS**

- A. As offered

9. **CORRESPONDENCE/ANNOUNCEMENTS**

- BCSD office is now open, face masks are REQUIRED indoors. If you would like to make a Payment, please use one of the following options
  - A. Blue Drop Box located on C Street
  - B. Online at [www.biolacsd.org](http://www.biolacsd.org) Click on PAY NOW
  - C. By Mail at PO Box 57 Biola, Ca 93606
  - D. In person at District office 4925 N Seventh
  - E. Biola Community Center will be closed on December 24<sup>th</sup> and 31<sup>st</sup>

**CLOSED SESSION**

This time is reserved for members of the audience to address the City Council on items listed on the Closed Session agenda only. It is recommended that speakers limit their comments to no more than 3 minutes each.

- Government Code Section 54957 PUBLIC EMPLOYEE PERFORMANCE EVALUATION OF GENERAL MANAGER

10. **ADJOURNMENT**

- A. The next regular meeting of the Board of Directors will be on January 20, 2022

**NOTE: The agenda items may not be presented in the order they are listed. Persons wishing to discuss an item that was taken out of order will have the opportunity to do so. All agenda items listed are considered to be discussion and/or action items. Material related to an item on this agenda that are public documents and are submitted after distribution and posting of the agenda are available for public inspection in the District's office at 4925 N. Seventh Street Biola, CA 93606, during normal business hours. Documents that are public documents provided by others during a meeting will be available at the same location during business hours after the meeting. The Americans with Disabilities Act, if you need assistance to participate in this meeting, please contact the District at (559) 843-2657. Notification 48 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accessibility to this meeting.**

Date: 12/\_\_\_\_\_,2021 \_\_\_\_\_ Reyes Lozano- Board Vice President