



MINUTES OF REGULAR MEETING OF THE BOARD OF DIRECTORS BIOLA COMMUNITY SERVICES DISTRICT February 16, 2023

The Board of Directors of the Biola Community Services District met for its Board Meeting on February 16, 2023 at the Biola Community Center, Biola, California.

The following were present:

Board of Directors:

Jennifer Duarte, President
Kirk Ramos, Vice President
Martha Madera, Treasurer
Carlos Rodriguez Board Secretary

Staff:

Meggin Boranian, General Counsel
Marisol Camacho, Executive Assistant

Public:

Pete Cerna, Phillip Cervantes, Moses Stites, Natalia Meza, Jose Meza, Billie Miller, Bernadette Torres, James Silva, Ron and Yvonne Rudolf, Mercedes Ramos, Korene Ramos, Monique Dolores, and David Colmenares.

Call to Order

Board Chair Duarte calls the meeting together at 6:04 p.m.

Item 1.0 – Certification

Certification that the agenda was posted at least 72 hours before the meeting and was signed by Board President and Board Clerk acknowledged as being correct.- Yes

Item 2.0 – Public Comment

The following members of the public made a public comment: Mercedes Ramos

Item 3.0 – Consent Calendar

3a. Adoption of Regular Meeting Agenda dated February 16, 2023

A motion is made to approve the regular agenda meeting.

MSC Rodriguez/Madera 4 ayes

(Motion seconded & carried)

- 3b. Approval of Special Meeting Minutes dated February 8, 2023
A motion is made amending the regular meeting minutes dated February 8, 2022 moving the information regarding GM's resignation from *Item 4.0(a) Other Business/Informational* to follow after *Item 9.0 Closed Session*.
 MSC Madera/Ramos 4 ayes
- 3c. Adoption of Regular Meeting Minutes dated January 19, 2023
A motion is made to adopt regular meeting minutes dated January 19, 2023
 MSC Madera/Rodriguez 4 ayes
- 3d. Approval of Financials ending January 31, 2022
A clerical error is noted to the agenda item date. It should read as January 31, 2023. A motion is made to accept the financials.
 MSC Madera/Rodriguez 4 ayes

AGENDA ITEM

NEW BUSINESS-

Item 4.0 –Recycler of the Year 2022 (Mid Valley Disposal) Jack's Butane, Inc.

Mid Valley Disposal representatives (Billie, Laurie, and Fernando) present an award for Recycler of the Year 2022 to Ron Rudolf from Jack's Butane, Inc.

Item 5.0 -Authorizing Agreement for Engineering Services for Yamabe & Horn (Jerry Jones) Resolution 2023-02

Jerry Jones, Y&H engineer, gives a brief description on the Water System Upgrade project, consists of construction of a water storage tank, improvements at the well site #4, and installation of remote read water meters for all residential properties. Y&H firm executed the planning phase for this project and the construction phase is what is to follow.

A motion is made to approve Resolution 2023-02 authorizing an agreement for Engineering Services for Yamabe & Horn.

MSC Rodriguez/Madera 4 ayes

Item 6.0- MOU Fresno County Rural Transit Agency (MV Transportation) Resolution 2023-03

Moses Stites, general manager to FCRTA, updates the Board stating a Biola resident is currently employed providing rideshare services to Biola residents at low, discounted fares. The memorandum of understanding lays out FCRTA's responsibility as well as the District's responsibility with this project.

The following members of the public made a comment: Bernadette Torres

A motion is made to approve Resolution 2023-03 Authorizing a Memorandum of Understanding with the Fresno County Rural Transit Agency.

MSC

Rodriguez/Madera

4 ayes

Item 7.0- OTHER BUSINESS/INFORMATIONAL

Comments:

(a) Board of Directors:

- Vice Chair Ramos and Korene Ramos- recognizing Black history month.
- Board Treasurer Madera- Fish fry community fundraiser scheduled for Feb. 24th at the chamber 3:00pm

(b) Staff:

- Board Clerk- Informational items attachment
- General Counsel- Responding to inquiry on laws effective January 1st (teleconferencing, changes to Brown Act, keeping order during meetings). Biola is not legally required to adopt new laws. Once law is adopted by State legislative then they are implemented. Update on policies and procedures.

(c) Public:

- Mercedes Ramos inquiry on account hook ups.

A motion is made to go into closed session.

Duarte/Ramos

Item 9.0- CLOSED SESSION

NOTICE TO THE PUBLIC

As provided in the Ralph M. Brown Act, Government Code., the Governing Board may meet in closed session with members of its staff and its attorneys. These sessions are not open to the public and may not be attended by members of the public. The matters the Board will meet on in closed session are identified appropriately in open sessions as requiring immediate attention and arising after the posting of the agenda. Any public reports of action taken in closed session will be made in accordance with Government Code.

CONFERENCE WITH LEGAL COUNSEL-Potential Litigation (1 case) Cal. Govt. Code sec. 54956.9(d)(2).

CONFERENCE W CONFERENCE WITH BOARD OF DIRECTORS AS PER GOVERNMENT CODE SECTION 54957; CONSIDERATION BY BOARD OF DIRECTORS OF APPONTMENT AND EMPLOYMENT OF A PUBLIC EMPLOYEE: General Manager; Cal. Govt. Code sec. 54957 (b)(1).

- Time entered into closed session 7:16pm
- Time out of closed session 8:25pm
- Reportable Action: The board of Directors hired Elaine Cervantes as interim general manager effective February 17, 2023.

ADJOURNMENT 7:16 pm

At 7:16 p.m. on February 16, 2023 the Meeting of the Board of Directors was adjourned.

I, Carlos Rodriguez, Board Secretary to the Board for the Community of Biola, do hereby declare under penalty of perjury that the above Minutes are a true report of all action minutes taken at the Regular Board of Directors meeting held on February 16, 2023 at the Biola Community Services District, 4925 N. 7th Street, Biola, CA 93606.

Approved:

Date

Carlos Rodriguez, Board Secretary

NEXT MEETING OF THE BOARD OF DIRECTORS

March 16, 2023 – Regular Meeting, Biola, CA