



MAINTENANCE

Hourly Rate

\$16.00 to \$18.00, contingent upon board approval

IMMEDIATE OPENING

JOB TITLE: Maintenance Position

LOCATION: Biola Community Services District, Biola, CA

SCHEDULE: Part-time, Tuesday-Friday (20-30 hours weekly)

DESCRIPTION:

The Biola Community Services District (BCSD) is seeking a dedicated and hardworking individual for a part-time Maintenance position. This role will involve maintaining the grounds of the District, downtown Biola, District well sites, and the Wastewater Treatment Plant (WWTP), along with reading water meters once a month. The ideal candidate will need to be capable of working independently under general supervision while keeping the District's areas clean, safe, and operational.

KEY RESPONSIBILITIES:

BCSD Grounds

- Pick up trash, weeds, and garbage
- Remove spiderwebs from building exteriors
- Pressure wash and hose down floors and parking lots
- Assist with event setup and cleanup

Downtown Biola, Well Sites, WWTP:

- Meter Reading (once a month)
- Operating District vehicle (John Deere Gator)
- Spray weeds and remove graffiti
- Pick up trash and report any dumping in alleys
- Report water leaks to the General Manager

REQUIRED SKILLS AND ABILITIES:

- Accuracy in information and reporting
- Ability to operate cleaning equipment, tools, hand tools, two-way radios, and cell phones safely

- Physical capability to perform regular tasks and lift/move equipment weighing 50+ pounds
- Understanding and compliance with health and safety codes
- Organizational skills to set priorities and meet deadlines
- Strong communication skills and ability to maintain positive working relationships with staff and vendors

MINIMUM QUALIFICATIONS:

Licenses and Certificates:

- Valid California driver's license required

Education and Experience:

- High School Diploma or GED required
- Prior experience in general maintenance is preferred, along with some experience in water operations is negotiable.

HOW TO APPLY:

To apply, submit the following:

- Completed online application through Indeed or in person
- Resume

This position will remain open until filled.

For any questions please contact the District office at (559)843-2657.