



4925 N. Seventh Street - PO BOX 57 Biola CA 93606

Office (559) 843-2657 Fax (559) 843-2275

Rudy Hernandez– President/Vice
Martha Madera – Treasurer
Monique Dolores – Board Member
Reyes Lozano – Board Member
Mercedes Ramos – Board Member
Elaine Cervantes- General Manager
Eduardo Antunez– Executive Asst.
Pedro Cerna– Customer Service

**MINUTES
REGULAR MEETING
Thursday, December 20, 2018
6:00 P.M.**

**Present: Dolores (MD), Hernandez (RH), Madera (MM), Lozano (RL), Ramos(MR)
Cervantes (EC) and Antunez(EA)**

**Also Present: Natalia Meza, Tony Meza, Pete Cerna, Gabriel Cervantes Ermadine Rivas,
Sylvia Trevino, Phil Cervantes, Edward Trevino, Inez Jimenez, Steve Sanders, Luis Perez
Alfonso Manrique, Ismael Herrera**

OPENING CEREMONIES

- **Welcome – President Rudy Hernandez**
- **Pledge of Allegiance**
- **Call to Order**
- **Roll Call/Introduction of New General Manager**
Felipe Perez thanked the Board for the opportunity and expressed how excited he is
To get started
- **Recognition of outgoing board member**
BCSD Board, staff and community members thanked Martha Madera for her service
- **Oath of Office/ Swearing in of newly elected Board Members**
Isamel Herrera administered the Swearing in of new Board Members
 - **Selection of Board President**
Board selected Rudy Hernandez for Board President
 - **Selection of Board Vice-President**
Board Selected Mercedes Ramos For Vice President
 - **Selection of Board Treasurer**
Board Selected Inez Jimenez for Treasurer

AGENDA APPROVAL/ADDITIONS/DELETIONS

To accommodate members of the public or convenience in the order of presentation,
Items on the agenda may not be presented or acted upon in the order listed.
Elaine Cervantes added 6-C Lease Agreement of Real Property (Keri Salwasser)

1. PRESENTATION/CEREMONIAL MATTERS

REQUEST TO ADDRESS THE BOARD

Phil Cervantes congratulations to the board on the recent election results and thanked
Martha Madera for her public service. Phil Cervantes Miracle on 7th was a big success and
thanked all the volunteers for all their help. Gabe Cervantes congratulations to the Board
for the recent election results and good luck.

Voting: Yes, Absent (Abstain)

if needed)
Absent: None

Invocation – Pete Cerna
Preformed
6:07PM

Martha Madera

(J-RL)

(MD-RH)

(MD-RL)

Approved RL,MD

2. **SPECIAL BUSINESS**

- A. **SUBJECT:** Approval of Minutes of Regular Meeting December 20, 2018
RECOMMENDATION: Board Approved Minutes with a correction in ADJOURNMENT from January 17 to December 20
Approved MD-MR (5-0)
- B. **SUBJECT:** Approval of Financial Audit (Luis Perez C.P.A)
RECOMMENDATION: Board Approved Financial Audit as presented
Approved RL-MM (5-0)

3. **DEPARTMENT REPORTS – OLD AND NEW BUSINESS**

- A. **SUBJECT:** Financial Reports as of November 31, 2018
RECOMMENDATION: Board Approved Financials as presented
Approved RL-MM (4-0)
- B. **SUBJECT:** Grant Updates
RECOMMENDATION: General Manager Elaine Cervantes/Eduardo Antunez Everything moving along on schedule. Please see Directors comments for more info.
Informational Only
- C. **SUBJECT:** Fresno County Biola Ave East Sidewalk Project (ATP)
RECOMMENDATION: BCSD will need to come up with funding for Lights. County will only install access(conduit) if we have funding.
Informational Only
- D. **SUBJECT:** By Laws & Policies Committee Update
Recommendation: Approved with updated wording for president voting protocol.
Approved(MD-RL) (4-0)
- E. **SUBJECT:** Approval of Central Valley Community Bank (Online Banking)
RECOMMENDATION: Board approved as presented
Approved (RL-MD) (5-0)
- F. **SUBJECT:** Rural Communities Leadership Institute (Discussion-Training)
RECOMMENDATION: BCSD staff will enroll all Board Members to training
Informational Only
- G. **SUBJECT:** Lease Agreement of Real Property (Keri Salwasser)
RECOMMENDATION: Approved with change to the split from 15/85 to 20/80
Approved(RL-MD)

4. **COMMUNITY INFORMATION/STAFF COMMUNICATION**
Merry Christmas and Happy New Year

5. **DIRECTORS COMMENTS/BOARD REPORTS**
(See Attached)

Informational Only
7:29pm

6. **CLOSED SESSION:**
Consider the appointed, employment, evaluation or performance, discipline or dismissal Of a public employee (Government Code 54957)
RECOMMENDATION: Accepted payroll adjustment for Eduardo Antunez and Pete Cerna

Reconvened
7:50pm

7. **ADJOURNMENT**

- A. The next regular meeting of the Board of Directors will be On Thursday January 17, 2019
- B. Inez Jimenez thanked everyone who voted for the support and is very excited to start In her new role as Board Member. Gabe Cervantes Chamber of Commerce Dinner will December 20th all are invited. Attorney James Sanchez Introduced Jessica Mejorado, she will be head attorney for the District with James Sanchez as secondary attorney.

8:15pm

MINUTES CERTIFICATION

I, Eduardo Antunez, Customer Secretary to the Board for the Community of Biola, do hereby declare under penalty of perjury that the above Minutes are a true report of all actions Taken at the Board of Directors meeting held on the first date above written at Biola Community Services District, 4925 N. 7th Street, Biola, CA 93606

DATE: 12/20/18

Eduardo Antunez Board Secretary

