



4925 N. SEVENTH STREET -PO BOX 57 BIOLA CA 93606
Office (559) 843-2657 Fax (559) 843-2275

Reyes Lozano – President
Mercedes Ramos – Vice President
Rudy Hernandez – Treasurer
Monique Dolores – Board Member
Martha Madera – Board Member
Dwight Miller – General Manager
Elaine Cervantes – Board Secretary

**MINUTES
REGULAR MEETING
THURSDAY, JANUARY 19, 2017
6:00 P.M.**

**Present: President Lozano (RL), Hernandez (RH), Madera (MM)
Dolores (MD), Ramos (MR), Miller (DM), and Cervantes (EC)**
Also Present: Gary Horn, Bryant Jolley, Phillip Cervantes and Agrimiro Carbajal

Voting: Yes, No Absent (Abstain
if needed)

OPENING CEREMONIES

- **Welcome – President Reyes Lozano delegates management of meeting to Treasure Rudy Hernandez**
- **Pledge of Allegiance**
- **Call to Order**
- **Roll Call**

Performed
6:03PM

AGENDA APPROVAL/ADDITIONS/DELETIONS

To accommodate members of the public or convenience in the order of presentation, Items on the agenda may not be presented or acted upon in the order listed.

Approved RL/MM
(Voted 5-0)

1. PRESENTATION/CEREMONIAL MATTERS

REQUEST TO ADDRESS THE BOARD

2. SPECIAL BUSINESS

- A. SUBJECT:** Minutes of Regular Meeting December 6, 2016
RECOMMENDATION: Board approved minutes as presented
- B. SUBJECT:** Approval of 2015-2016 Audit Report – Bryant L. Jolley, CPA
RECOMMENDATION: Board approved 2015-2016 Audit Report as presented
- C. SUBJECT:** Approval of Resolution No. 2017-01 Final Acceptance of the Biola Avenue Sidewalk Project No. 15031 – Gary Horn (Yamabe & Horn Engineering, Inc.)
RECOMMENDATION: Board approved Resolution No. 2017-01 Final Acceptance of the Biola Avenue Sidewalk Project No. 15031 with Gary Horn (Yamabe & Horn Engineering, Inc.) as presented

Approved RL/MM
(Voted 5-0)

Approved RL/MD
(Voted 5-0)

Approved RL/MR
(Voted 5-0)

- D. SUBJECT:** Review and Approval of Preliminary Project Evaluation and Pre-Design Engineering Report for Water System Upgrade SRF Planning Grant – Gary Horn (Yamabe & Horn Engineering, Inc.)
RECOMMENDATION: Board Reviewed and Approved the Preliminary Project Evaluation And Pre-Design Engineering Report for Water System Upgrade SRF Planning Grant Gary Horn (Yamabe & Horn Engineering, Inc.) as presented

Approval RL/MD
(Voted 5-0)

DEPARTMENT REPORTS – OLD AND NEW BUSINESS

- A. SUBJECT:** Financial Reports as of December 31, 2016
RECOMMENDATION: Board Approved Financial as presented
- B. SUBJECT:** Approval of Farming Contract extension with Keri Salwasser and BCSD
RECOMMENDATION: Board Approved Farming Contract for 1-year and requested to revisit contract for 2018 for potential increase
- C. SUBJECT:** Review and Approval of Contract with Carbajal Landscaping and BCSD
RECOMMENDATION: Board Approved Contract with Carbajal Landscaping as presented
- D. SUBJECT:** Review and Approval of 3 year Engagement Letter with CPA, Bryant Jolley
RECOMMENDATION: Board Reviewed and requested General Manager Dwight Miller To seek proposals from different CPA’s before approval any engagement letter

Approved RL/MR
(Voted 5-0)

Approved RL/MD
(Voted 5-0)

Approved MD/RL
(Voted 5-0)

Tabled
(Voted 5-0)

3. COMMUNITY INFORMATION/STAFF COMMUNICATION

Reminder – Office Hours; Monday office closed T/W/T 8am to 5pm
 Friday 8am to 12noon

4. DIRECTORS COMMENTS/BOARD REPORTS

Reported that a letter was received from the County regarding the Sidewalk Grant For “G” Street from 7th to 5th Street, Start date May 2018

Handout

5. CLOSED SESSION (Government Code 54956)

- A.** To consider the Appointment, Employment, Evaluation of Performance, Discipline or Dismissal of a Public Employee and to Hear Complaints against Public Employee

8:42pm

BOARD RECONVENED FROM CLOSE SESSION

Board reported all agreed to increase Elaine Cervantes to \$17.00 an hour

9:21PM
Reportable Action
RL/MR (Voted 5-0)

6. ADJOURNMENT

- A.** The next regular meeting of the Board of Directors will be On February 16, 2017@ 6:00pm

9:24pm
Approved RL/MD
(Voted 5-0)

MINUTES CERTIFICATION

**I, Elaine Cervantes, Secretary to the Board for the Community of Biola, do hereby declare Under penalty of perjury that the above Minutes are a true report of all actions taken at the Board of Directors meeting held on the first date above written at Biola Community Services District, 4925 N. 7th Street, Biola, CA 93606
 DATE: 1/19/17**

 Elaine Cervantes / Board Secretary

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