



Biola Community Services District

Regular Meeting – Board of Directors

May 25, 2023

Biola Community Center, 6:00 P.M.

4925 N. Seventh Street

Biola, CA

A regular meeting of the Board of Directors of Biola Community Services District is hereby scheduled for Thursday, May 25, 2023 at the District's office located 4925 N. Seventh Street, Biola, CA 93606 at 6:00PM. Pursuant to the District's Bylaws and Rules of Order, this Notice of Regular Meeting shall be delivered to each Director and not less than 72 hours in advance of the meeting and posted in the locations specified and at the District Office.

AGENDA

OPENING CEREMONIES- 6:00 P.M.

Call To Order – Determination of Quorum – President

Roll Call

Jennifer Duarte- President

Kirk Ramos- Vice President

Martha Madera – Board Treasurer

Carlos Rodriguez – Board Secretary

Reyes Lozano- Board Member

Meggin Boranian- General Counsel

Elaine Cervantes– Interim General Manager

Marisol Camacho –Board Clerk

Pledge Of Allegiance

AGENDA ITEM

Recommended Action

1. **CERTIFICATION**

Certification that the agenda was posted at least 72 hours before the meeting at Shaw Market, Best Market, Biola Community Center, Biola Post Office, Biola Pershing-Elementary and was signed by Board President and Board Clerk acknowledged as being correct.

2. **PUBLIC COMMENT**

This portion of the meeting is reserved for persons wishing to address the Board on items within its jurisdiction but not on this Agenda. NOTE: Prior to action by the Board on any item on this agenda, the public may comment on that item. Unscheduled comments may be limited to 3 minutes. Any documents needed to be presented to the Board of Directors as a handout will only be accepted if handed to the Board Clerk for disbursement.

3. **CONSENT CALENDAR:** The following items will be Approved as one item if they are not excluded from the motion adopting the consent.

- (a) **Adoption of Regular Meeting Agenda**
Regular Meeting May 25, 2023
- (b) **Adoption of Special Meeting Minutes**
Dated April 27, 2023
- (c) **Adoption of Regular Meeting Minutes**
Dated April 20, 2023
- (d) **Approval of Financials**
Ending April 30, 2023

Motion to Approve (a,b,c,d)

AGENDA ITEM
NEW BUISNESS-

Recommended Action

4. **Nutrien Ag Solutions/Actagro**
Summary and Future Expansion of Company
Joshua Burrow, Business Director
(Public Comment)

Guest Speaker

5. **Yamabe and Horn Engineering Projects**

- o CDBG Sidewalk & Street Improvements (No. 20031)
- o Water Upgrade System (DWSRF No. 1010049-008C)
- o Biola Groundwater Recharge Project (No. 4600012681)
- o County Project Involvement - ATP Cycle 5
(Shoulder & Sidewalk Improvements-Biola Ave to Shaw Ave)

Jerry Jones, Y&H Engineering
(Public Comment)

Staff Report

6. **Initiating Proceedings for The Annual Levy of Assessment For Landscape and Lighting Maintenance District No. 1**
Alfonso Manrique, AM Consulting Engineers
(Resolution 2023-11)
(Public Comment)

Motion to Approve

7. **Independent Auditors Report and Financial Statements June 30, 2022**
Luis Perez, Bryant Jolley CPAS
(Resolution 2023-12)
(Public Comment)

Motion to Approve

8. **USDA Communities Facilities Grant Application**
(Resolution 2023-13)
(Public Comment)

Motion to Approve

9. **OTHER BUSINESS/INFORMATIONAL ITEMS**

Comments:

- (a) Board of Directors
- (b) Staff- (attachment)

Information

10. **CLOSED SESSION –
NOTICE TO THE PUBLIC**

As provided in the Ralph M. Brown Act, Government Code., the Governing Board may meet in closed session with members of its staff and its attorneys. These sessions are not open to the public and may not be attended by members of the public. The matters the Board will meet on in closed session are identified appropriately in open sessions as requiring immediate attention and arising after the posting of the agenda. Any public reports of action taken in closed session will be made in accordance with Government Code.

CONFERENCE WITH BOARD OF DIRECTORS AS PER GOVERNMENT CODE SECTION 54957; PUBLIC EMPLOYEE PERFORMANCE EVALUATION TITLE: Employee Evaluation (Attorney Evaluation) California Government Code sec.54957(b)(1).

CONFERENCE WITH BOARD OF DIRECTORS AS PER GOVERNMENT CODE SECTION 54957; PUBLIC EMPLOYEE PERFORMANCE EVALUATION TITLE: Employee Evaluation (Interim General Manager Evaluation) California Government Code sec.54957(b)(1).

- Time entered into closed session _____
- Time out of closed session _____
- Reportable Action _____

ADJOURNMENT _____


Motion to Approve

Note: The agenda items may not be presented in the order they are listed. Persons wishing to discuss an item that was taken out of order will have the opportunity to do so. All agenda items listed are considered to be discussion and/or action items. Materials related to an item on this agenda that are public documents and are submitted after distribution and posting of the agenda are available for public inspection in the District's office at 4925 N. Seventh Street Biola, CA 93606, during normal business hours. Documents that are public documents provided by others during a meeting will be available at the same location during business hours after the meeting. The Americans with Disabilities Act, if you need assistance to participate in this meeting, please contact the District at (559) 843-2657. Notification 72 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accessibility to this meeting.

Date 05/19/2023


Jennifer Duarte (May 19, 2023 10:17 PDT)

Jennifer Duarte – Board President


Marisol Camacho – Board Clerk