



4925 N. SEVENTH STREET - PO BOX 57 BIOLA CA 93606
Office (559) 843-2657 Fax (559) 843-2275

WWW.BIOLACSD.ORG

Rudy Hernandez – President
Reyes Lozano – Vice President
Monique Dolores – Board Member
Mercedes Ramos – Board Member
Martha Madera- Board Member
Eduardo Antunez – General Manager
Angelica Lara- Administrative Assistant
Pedro Cerna –Customer Service

**AGENDA FOR SPECIAL MEETING
OF THE BOARD OF DIRECTORS
THURSDAY, SEPTEMBER 16, 2021
6:00 P.M.**

Mission Statement

“The Board of Directors and District Employees are committed to the ever growing needs of the community by providing high quality services, open lines of communication, promoting community participation and using its resources to build high quality of standards for the people.”

A Regular meeting of the Board of Directors of Biola Community Services District is hereby called for Thursday September 16, 2021 at the District’s office at 4925 N. Seventh Street, Biola, CA at 6:00 P.M. Pursuant to the District’s Bylaws and Rules of Order, this Notice of Regular Meeting shall be delivered to each Director not less than 72 hours in advance of the meeting, and posted in the locations specified and at the District’s Office.

SPECIAL NOTICE REGARDING PUBLIC PARTICIPATION DUE TO COVID-19 Given the current Shelter-in-Place Order covering the State of California and the Social Distance Guidelines issued by Federal, State, and Local Authorities, BCSD is implementing the following changes for attendance and public comment at all BCSD meetings until notified otherwise. BCSD facilities will not be open to the public. Any member of the Board of Directors may participate from a remote location by teleconference. The BCSD meeting will be accessible via live-streaming online to all members of the public on September 16th at: *BiolaCSD Facebook Page: **Biola Community Center - Hall Rental***
BiolaCSD Website: www.biolacsd.org

ZOOM: <https://us02web.zoom.us/j/83854323366>

For all written comments please provide: Meeting Date - Agenda Item Number - Name - Comment (please limit to 300 words or 3 minutes). Please submit a separate response for each item you are commenting on. Any portion of your comment extending past three (3) minutes may not be read aloud due to time restrictions, but will be made part of the record of proceedings. Please be aware that any public comments received that do not specify a particular agenda item will be read aloud during the general public comment portion of the agenda. If a written comment is received less than one hour before the start of the meeting, efforts will be made to read the comment into the record. However, staff cannot guarantee that written comments received less than one hour before will be read. All written comments that are not read into the record will be made part of the record of proceedings, provided that such comments are received prior to the end of the First 5 meeting. Verbal Comments. If you wish to speak to the Commission on the item by telephone, you must contact Angelica Lara at (559) 843-2657 or by email at Angelica.Lara@biolacsd.org no later than one hour prior to the start of the meeting. You will be asked to provide your name, phone number, and email address. You will be emailed detailed instructions on how to participate verbally via Zoom. You will be placed on mute until we get to the public comment portion of the item you have requested to address. At this point you will be unmuted. You will be able to speak to the Commission for up to three (3) minutes.

OPENING CEREMONIES – 6:00 P.M.

- **Welcome – President Rudy Hernandez**
- **Invocation and Pledge of Allegiance**
- **Call to Order**
- **Roll Call**
- **Selection of Board Officers**
 - ❖ **Selection of Board Treasurer**
 - ❖ **Selection of Board Secretary**

1. CERTIFICATION

Certification that the agenda was posted at least 72 hours before the meeting at Shaw Market, Biola Community Center, Biola Post Office, Best Market and BCSD Website and was signed by Secretary to the Board, Eduardo Antunez and was acknowledged to the Board President as being correct.

2. PRESENTATIONS/WORKSHOPS

A. None

AGENDA APPROVAL/ ADDITIONS / DELETIONS

3. OPEN SESSION

a. **ADOPTION OF THE AGENDA** – Regular Meeting September 16, 2021

4. **REQUEST TO ADDRESS THE BOARD** – This portion of the meeting is reserved for members of the public to address the Board on item of interest that are not on the agenda and are within the subject matter of the Board. Speakers will be limited to 3 minutes. Any documents needed to be presented to the Board of Directors as handout will only be accepted if handed to the Board secretary for disbursement.

5. CONSENT CALENDAR-

All items listed under Consent Calendar are considered to be routine and will be enacted by one motion for discussion of any Consent Item, it will be made a part of the Regular Agenda at the request of any member of the Board or any person in the audience.

A. Approval of Minutes of Regular Meeting July 15 ,2021

B. Approval of Minutes of Special Meeting July 27,2021

6. BOARD ITEMS-

A. Approval of Financial Report as of August 31,2021

I. 2-month Profit & Loss Previous Year Comparison

II. Transactions by Account for August

III. Balance Sheet Previous Year Comparison

IV. Construction in Progress Transactions

V. Budget to actual/comparison

VI. Bank Reconciliation Summary

VII. Bank Statement for August

VIII. Profit & Loss

IX. Transactions by Account

X. El Dorado Post Billing Report July 2021

B. Approval of Financial Report as of July 31,2021

XI. 1-month Profit & Loss Previous Year Comparison

XII. Transactions by Account for July

XIII. Balance Sheet Previous Year Comparison

XIV. Construction in Progress Transactions

XV. Budget to actual/comparison

XVI. Bank Reconciliation Summary

- XVII. Bank Statement for July
- XVIII. Profit & Loss
- XIX. Transactions by Account
- XX. El Dorado Post Billing Report June 2021
- C. Approval of Financial Report as of June 30,2021
- XXI. 12-month Profit & Loss Previous Year Comparison
- XXII. Transactions by Account for June
- XXIII. Balance Sheet Previous Year Comparison
- XXIV. Construction in Progress Transactions
- XXV. Budget to actual/comparison
- XXVI. Bank Reconciliation Summary
- XXVII. Bank Statement for June

D. Grant Updates: Informational Only

- Biola Water System Upgrade (Update)
- SGMA- Recharge Basins granted \$705,000.00 (Update)
- CDBG 2020-2021 Community Block Grant (Update)
- Waste Water Feasibility Project (Update)
- ATP Cycle 5 (Update)

E. FID & BCSD water Supply Agreement (Request for Direction)

F. SiteLogiq Change order (Request for Direction)

G. District Financial Budget FY 2021-2022

H. ATP BCSD Agreement (Request for Direction)

I. CVCB District obtaining a Credit Card or Debit Card (Request for Direction)

J. BCSD Forensic Audit quote (Approval)

K. BCSD Water Distribution/Collection system (Update)

L. Biola Transportation Needs Assessment Advisory Committee (Update)

M. North Kings GSA (Update)

7. BOARD OF DIRECTORS COMMENTS

A. As offered

8. STAFF COMMENTS

A. As offered

9. CORRESPONDENCE/ANNOUNCEMENTS

- BCSD office is now open, face masks are required indoors. If you would like to make a Payment, please use one of the following options
 - A. Blue Drop Box located on C Street
 - B. Online at www.biolacsd.org Click on PAY NOW
 - C. By Mail at PO Box 57 Biola, Ca 93606
 - D. In person at District office 4925 N Seventh

CLOSED SESSION

This time is reserved for members of the audience to address the City Council on items listed on the Closed Session agenda only. It is recommended that speakers limit their comments to no more than 3 minutes each.

- none

10. ADJOURNMENT

A. The next regular meeting of the Board of Directors will be on October 21, 2021

NOTE: The agenda items may not be presented in the order they are listed. Persons wishing to discuss an item that was taken out of order will have the opportunity to do so. All agenda items listed are considered to be discussion and/or action items. Material related to an item on this agenda that are public documents and are submitted after distribution and posting of the agenda are available for public inspection in the District's office at 4925 N. Seventh Street Biola, CA 93606, during normal business hours. Documents that are public documents provided by others during a meeting will be available at the same location during business hours after the meeting. The Americans with Disabilities Act, if you need assistance to participate in this meeting, please contact the District at (559) 843-2657. Notification 48 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accessibility to this meeting.

Date: 9/_____,2021

_____ Reyes Lozano- Board Vice President