



MEMORANDUM

TO: Biola Community Services District Board of Directors
FROM: Gary D. Horn
DATE: June 18, 2020
RE: Intention to Levy the Annual Assessments for Landscape and Lighting Maintenance District No.1

BACKGROUND

This is the second of three actions by the Board required by State law for the levy of the annual assessments. The Engineer has prepared a report dated June 2020 and filed it with the District Manager. The report includes descriptions of the improvements maintained, boundaries of the district and sub-areas, and proposed assessments per parcel. The final report will be submitted for approval at the time of the public hearing. The next and final action required by Council will be to conduct the required public hearing, receive any testimony, and confirm the annual assessments. The assessment roll is then submitted to the County Assessor for inclusion on the property owner's tax bill. No new annexations have taken place this past year.

SITUATION

The Landscape and Lighting District maintains streetlights within the District. There is currently one sub-area of 34 lots in Tract No. 3681 within the Landscape and Lighting District No. 1 that pays for maintenance for public landscaping as well. The total assessments are \$7,295.10, which is substantially less than is needed to cover the estimated costs of the Landscape and Lighting District. Increases in the assessments would require a Proposition 218 notice, hearing and ballot. The additional cost above the assessments will come from the District's general fund.

RECOMMENDATION

District Board by motion adopt the attached Resolution of Intention to Levy and Collect the annual assessments for Landscape and Lighting District No. 1 and set the date for the required public hearing for July 16, 2020.