

**RESOLUTION NO. 2023-06**

**A RESOLUTION OF THE BOARD OF DIRECTORS OF THE  
BIOLA COMMUNITY SERVICES DISTRICT, BIOLA, CALIFORNIA  
AUTHORIZING FINAL ACCEPTANCE AND NOTICE OF COMPLETION FOR THE  
BIOLA SIDEWALK & STREET IMPROVEMENTS PROJECT, COMMUNITY  
DEVELOPMENT BLOCK GRANT PROJECT NO. 20031**

**WHEREAS**, R.J. Berry Jr. Inc. has completed the work for the Biola Sidewalk & Street Improvements Project, Community Development Block Grant Project No. 20031; and

**WHEREAS**, the District Public Works Inspector has inspected the improvements required by the District and all improvements required by the District have been completed; and

**WHEREAS**, the District CDBG Engineer recommends acceptance of the Biola Sidewalk & Street Improvements Project, Community Development Block Grant Project No. 20031, and requests Board to authorize the District CDBG Engineer to record the Notice of Completion for the project.

**NOW, THEREFORE**, THE BOARD OF DIRECTORS OF THE BIOLA COMMUNITY SERVICES DISTRICT HEREBY ACCEPTS the Biola Sidewalk & Street Improvements Project, Community Development Block Grant Project No. 20031, and authorizes the District CDBG Engineer to record the Notice of Completion.

This resolution was **adopted** at a Regular Meeting of the Board of Directors of the Biola Community Services District held on March 16, 2023, by the following vote:

Motion Made/Seconded by: \_\_\_\_\_

Ayes: \_\_\_\_\_

Noes: \_\_\_\_\_

Abstain: \_\_\_\_\_

**APPROVED:**

**ATTEST:**

\_\_\_\_\_  
Jennifer M. Duarte, Board Chair  
Board of Directors

\_\_\_\_\_  
Carlos Rodriguez, Board Secretary  
Board of Directors



**To:** Board of Directors, Biola Community Services District  
**From:** Jerry Jones, CDBG Project Engineer  
**Subject:** Resolution for Final Acceptance of the Biola Sidewalk & Street Improvements Project, Community Development Block Grant Project No. 20031

**RECOMMENDATION:**

We recommend that the Board adopt the attached resolution accepting the work for the Biola Sidewalk & Street Improvements Project, Community Development Block Grant Project No. 20031, and authorize the Community Development Block Grant (CDBG) Engineer to record the Notice of Completion.

**EXECUTIVE SUMMARY:**

R.J. Berry Jr., Inc. has completed the work required for the Biola Sidewalk & Street Improvements Project, CDBG Project No. 20031. The work has been inspected by the Public Works Inspector and found to be in compliance with the plans and specifications. The County of Fresno administers CDBG funds and has set a deadline of March 31, 2023 for filing the Notice of Completion.

**BACKGROUND:**

The District is eligible to receive Community Development Block Grant (CDBG) Funds administered through the County of Fresno. The District applied for and was subsequently awarded CDBG funding in the amount of \$250,000 for Program Year 2020-2021 for the Biola Sidewalk & Street Improvements Project. The Project scope consisted of the construction of curb and gutter, sidewalk, and curb ramps on the west side of 5th Street between F and G Streets and the construction of curb bulbouts/extensions, curb ramps, high visibility crosswalks, and signage at the intersection of Biola Avenue and C Street. The improvement plans for the Project were approved by the County on September 20, 2022.

Based on the cost of the low bid received, the District requested and was subsequently awarded an additional \$60,000 of CDBG funds in December 2022 to cover the cost of the Project. Thus, the total funding for the Project is \$310,000. The Project is fully funded by the CDBG funds.