



**MINUTES OF REGULAR MEETING  
OF THE BOARD OF DIRECTORS  
BIOLA COMMUNITY SERVICES DISTRICT  
December 15, 2022**

The Board of Directors of the Biola Community Services District met for its Board Meeting on December 15, 2022 at the Biola Community Center, Biola, California.

The following were present:

**Board of Directors:**

Carlos Rodriguez, President  
Martha Madera, Treasurer  
Kirk Ramos, Board Member  
Jennifer Duarte, Board Member

**Staff:**

Cruz Ramos, General Manager  
Meggin Boranian, General Counsel  
Marisol Camacho, Executive Assistant  
Pete Cerna, Customer Service Representative

**Public:**

Jose Meza, Natalia Meza, Brian Pacheco, Monique Dolores, Mercedes Ramos, Ron Ramos, Helen Hernandez, Korene Witt-Ramos, Phillip Cervantes, James Bell (MVES), Randy Johnson, and Patricia D.

**Call to Order**

Board President Rodriguez calls the meeting together at 6:02p.m.  
Supervisor Brian Pacheco swears in the newly elected Board members Rodriguez, Ramos, and Duarte.

**Item 1.0 – Certification**

Certification that the agenda was posted at least 72 hours before the meeting and was signed by Board President and Board Clerk acknowledged as being correct.- Yes

**Item 2.0 – Public Comment**

The following members of the public made a public comment:  
Mercedes Ramos, Phillip Cervantes (Community Calendar), Patricia Villareal (Athletics Program wrestling using Community Center, starting a tutoring program for middle/high school), Ron Ramos, and Randy Johnson- Mtn Valley Environmental Services (Status of the MVES 5yr Contract).

**Item 3.0 – Consent Calendar**

3a. Adoption of Regular Meeting Agenda – December 15, 2022  
General Counsel amends Agenda to add an emergency item to the Agenda-Fresno County Site Review to become agenda item 8.

**A motion is made to amend the agenda to add emergency item 8- Fresno County Site Review.**

**MSC Ramos/Duarte 4 ayes**  
(Motion seconded & carried)

3b. Approval of Regular Meeting Minutes- November 17, 2022

3c. Approval of Financials ending November 30, 2022

**A motion is made to approve the amended agenda, meeting minutes for November 17, 2022 and financials ending November 30, 2022.**

**MSC Madera/Ramos 4 ayes**

**AGENDA ITEM**  
**NEW BUSINESS-**

**Item 4.0 – Approval of 5-Acre Vineyard Lease Adopt (Resolution 2022-18)**

General manager recommends a one-year lease extension at 90/10 while decision is made on how to proceed with the options available. Board member Rodriguez would like to move forward with subcommittee to discuss available options.

The following members of the public made a comment: Phillip Cervantes

**A motion is made to accept and move forward with a one-year lease agreement.**

**MSC Ramos/Madera 4 ayes**

**Item 5.0- Approval of Community Center-Shelter for Students (Resolution 2022-19)**

General Manager recommends a safe shelter area for students awaiting the bus in extreme weather.

The following members of the public made a comment: Monique Dolores and Phillip Cervantes

**A motion is made to table item 5 Community Center Shelter for Students along with the inquiry on using the Community Center for school athletics program and tutoring.**

**MSC Madera/Ramos 4 ayes**

**Item 6.0- Approval of Approving Maintenance Agreement with the County of Fresno for the Biola Groundwater Recharge Project (Resolution 2022-20)**

General manager states we need an agreement with the County to proceed with the Groundwater Recharge Project.

**A motion is made to adopt Resolution 2022-20 Approving Maintenance Agreement with the County of Fresno for the Biola Groundwater Recharge Project.**

MSC Ramos/Madera 4 ayes

**Item 7.0- Approving Amendment No. 1 to Agreement with County of Fresno for Community Development Block Grant Funds for the Biola Sidewalk and Street Improvements, Project No. 20031 Adopt Resolution 2022-21**

General Manager states we were able to get an additional \$60,000 towards this project to help this be completed.

**A motion is made to approve Amendment No 1 Agreement with County of Fresno for CDBG Project No. 20031.**

MSC Ramos/Madera 4 ayes

**Item 8.0 – Fresno County Site Plan Review**

General Manager states this was received from the County after staff requested the District be sent a copy of any projects in Biola. The deadline to comment is December 21<sup>st</sup> but an extension can be requested.

The following members of the public made a comment: Natalia Meza

**A motion is made to allow staff to move forward to request a time extension for up to 6 weeks and if need be call for a special meeting.**

MSC Madera/Ramos 4 ayes

**INFORMATIONAL ITEMS**

**CDBG Advisory Committee-** Bernadette Torres has applied to serve on committee.

**Mtn Valley Environment Services-** Appt. to be scheduled to discuss 5-year contract

**El Dorado/Softline Transition-** Customer Service Rep. Pete Cerna provides an update

**Inter Office Memo Tower-** 12 cell tower built on the Campos property next to Actagro

**Wastewater Tour-** Engineer invites Board to tour scheduled for December 20<sup>th</sup>

**Item 9.0- OTHER BUSINESS**

**Comments:**

**(a) Board of Directors:**

**Board member Duarte-** Midvalley Disposal Luncheon experience

**Board member Rodriguez-** Update on lights on G st and F st

**Board member Ramos-** Inquiry on status of lights that were knocked out. BM Madera adds bench and trash can also needs to be replaced. BM Rodriguez requests to place this on the agenda for the next meeting.

**(b) Staff:**

**General Counsel-** Ethics training and Sexual Harassment training will arrange dates.

**(c) Public:** None

**Item 10- CLOSED SESSION**

- None

**ADJOURNMENT** 8:04pm

At 8:04 p.m. on December 15, 2022 the Meeting of the Board of Directors was adjourned.

I, Marisol Camacho, Board Clerk to the Board for the Community of Biola, do hereby declare under penalty of perjury that the above Minutes are a true report of all action minutes taken at the Regular Board of Directors meeting held on December 15, 2022 at the Biola Community Services District, 4925 N. 7th Street, Biola, CA 93606.

**Approved:**

1/13/23  
Date

MARISOL CAMACHO  
Marisol Camacho, Board Clerk

**NEXT MEETING OF THE BOARD OF DIRECTORS**  
**January 19, 2022 – Regular Meeting, Biola, CA**