



## Biola Community Services District

Regular Meeting – Board of Directors  
February 20, 2025  
Biola Community Center, 6:00 P.M.  
4925 N. Seventh Street  
Biola, CA

A regular meeting of the Board of Directors of Biola Community Services District is hereby scheduled for Thursday, February 20, 2025 at the District's office located 4925 N. Seventh Street, Biola, CA 93606 at 6:00PM. Pursuant to the District's Bylaws and Rules of Order, this Notice of Regular Meeting shall be delivered to each Director and not less than 72 hours in advance of the meeting and posted in the locations specified and at the District Office.

### AGENDA

#### **OPENING CEREMONIES - 6:00 P.M.**

##### **Call To Order**

##### **Roll Call**

Kinverly Suarez- Board President & Board Secretary  
Eugenio Gutierrez – Vice President  
Carlos Rodriguez- Board Treasurer  
Jennifer Duarte- Board Member  
*Vacancy*- Board Member

##### **Pledge Of Allegiance**

#### **AGENDA ITEMS**

#### **Recommended Action**

##### **1. PUBLIC COMMENT**

This portion of the meeting is reserved for members of the public wishing to address the Board on items within its jurisdiction but not on this Agenda. Speakers may be limited to three minutes. Speakers will be asked, but are not required, to identify themselves and state the subject of their comment. If the subject is an item on the Agenda, the Board President has the option of asking the speaker to hold the comment until that item is called. Comments on items listed as a Public Hearing on the Agenda should be held until the hearing is opened. The Board is prohibited by law from taking any action on matters not on the agenda, and no adverse conclusion should be drawn if the Board does not respond to public comment at this time.

NOTE: Prior to action by the Board on any item on this agenda, the public may comment on that item. Speakers may be limited to 3 minutes. Any documents needed to be presented to the Board of Directors as a handout will only be accepted if handed to the Board Clerk for disbursement.

**2. CONSENT CALENDAR**

Matters listed under the Consent Calendar are considered routine and will be approved as one item by one motion and one vote. There will be no separate discussion of these items. If discussion is desired, a member of the Board may request an item be removed from the Consent Calendar before action is taken and the item(s) will be considered separately.

**(a) Approval of Regular Meeting Minutes**

Dated December 19, 2024

**(b) Approval of Financials**

Ending December 31, 2024

**(c) Approval of Special Meeting Minutes**

Dated January 15, 2025

**(d) Approval of Regular Meeting Minutes**

Motion to Approve

Dated January 16, 2025

**(e) Approval of Financials**

Ending January 31, 2025

*Public Comments*

*Director Comments*

**NEW BUSINESS**

**3. Discussion on Site Visit to the Jamestown Wastewater Treatment Plant**

Information

*Randy Johnson, Biola Water Operator, MVES*

*Public Comments*

*Director Comments*

**4. Discussion and Approval to Amend the Original WWTP Biola Design to Not Exceed \$5.6 Million Due to Financial Constraints**

Motion to Approve

*Alfonso Manrique, PE, AM Consulting Engineers*

*Public Comments*

*Director Comments*

**5. Adoption of Resolution 2025-02 Awarding the Construction of the Groundwater Recharge Improvements Project to A.J. Excavation Inc.**

Motion to Approve

*Alfonso Manrique, PE, AM Consulting Engineers*

*Public Comments*

*Director Comments*

- 6. Discussion and Approval of 2025 Board Training Opportunities** **Motion to Approve**  
**WELL 2025 Annual Conference**  
 – March 7-8, 2025, Garden Grove, CA  
**CSDA Leadership Conference**  
 - April 25-28, 2025 – La Quinta, CA  
 - October 5-8, 2025 – Redding, CA  
 - November 16-19, 2025 – Monterey, CA  
*Elaine Cervantes, General Manager, Biola CSD*  
*Public Comments*  
*Director Comments*
- 7. Approval of Access Rights to the District's Community West Bank (formerly Central Valley Community Bank)** **Motion to Approve**  
*Elaine Cervantes, General Manager, Biola CSD*  
*Public Comments*  
*Director Comments*
- 8. Approval to Update the County of Fresno Auditor-Controller/Treasurer-Tax Collector Special Accounting Division Special District/Organization Data Sheet – Signer Updates** **Motion to Approve**  
*Elaine Cervantes, General Manager, Biola CSD*  
*Public Comments*  
*Director Comments*
- 9. Approval to Update Authorized Signers on the District's Local Agency Investment Fund (LAIF) Account** **Motion to Approve**  
*Elaine Cervantes, General Manager, Biola CSD*  
*Public Comments*  
*Director Comments*
- 10. Approval of Proposed Amended BCSD Board of Directors Bylaws** **Motion to Approve**  
*Elaine Cervantes, General Manager, Biola CSD*  
*Public Comments*  
*Director Comments*
- 11. Board Member Communications** **Information**  
 This is an opportunity for any Board member to make an announcement, report briefly on their activities, or ask a question for clarification related to matters within the Board's jurisdiction.  
*Public Comments*  
*Director Comments*
- 12. Staff Reports** **Information**  
 Attached is District's Staff reports.

*Public Comments*  
*Director Comments*

**13. CLOSED SESSION-  
NOTICE TO THE PUBLIC**

As provided in the Ralph M. Brown Act, Government Code., the Governing Board may meet in closed session with members of its staff and its attorneys. These sessions are not open to the public and may not be attended by members of the public. The matters the Board will meet on in closed session are identified appropriately in open sessions as requiring immediate attention and arising after the posting of the agenda. Any public reports of action taken in closed session will be made in accordance with Government Code.

CONFERENCE WITH BOARD OF DIRECTORS AS PER GOVERNMENT CODE SECTION 54957; PUBLIC EMPLOYEE PERFORMANCE EVALUATION TITLE: Employee Evaluation (General Manager) California Government Code sec.54957(b)(1).


*Public Comments*  
*Director Comments*

**14. ADJOURNMENT**

The next regular meeting of the Board of Directors is Thursday, March 20, 2025.

Note: The agenda items may not be presented in the order they are listed. Materials related to an item on this agenda that are public documents and are submitted after distribution and posting of the agenda are available for public inspection at the District's office at 4925 N. Seventh Street Biola, CA 93606, during normal business hours. Documents that are public documents provided by others during a meeting will be available at the same location during business hours after the meeting. In compliance with the Americans with Disabilities Act, if you need assistance to participate in this meeting, please contact the District at (559) 843-2657 at least 72 hours prior to the meeting to enable the District to make reasonable arrangements to ensure accessibility to this meeting.

Date 02/13/25

  
Kinverly Suarez (Feb 13, 2025 16:40 PST)

**Kinverly Suarez – Board Vice President**

  
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**Marisol Camacho – Board Clerk**