



Rudy Hernandez – President
Monique Dolores – Vice President
Mercedes Ramos – Treasurer
Reyes Lozano – Board Member
Inez Jimenez- Board Member
Eduardo Antunez – Interim General Manager
Pedro Cerna –Customer Service

**AGENDA FOR REGULAR MEETING
OF THE BOARD OF DIRECTORS
THURSDAY, SEPTEMBER 17, 2020
6:00 P.M.**

Mission Statement

“The Board of Directors and District Employees are committed to the ever growing needs of the community by providing high quality services, open lines of communication, promoting community participation and using its resources to build high quality of standards for the people.”

A Regular meeting of the Board of Directors of Biola Community Services District is hereby called for Thursday September 17, 2020 at the District’s office at 4925 N. Seventh Street, Biola, CA at 6:00 P.M. Pursuant to the District’s Bylaws and Rules of Order, this Notice of Regular Meeting shall be delivered to each Director not less than 72 hours in advance of the meeting, and posted in the locations specified and at the District’s Office.

SPECIAL NOTICE REGARDING PUBLIC PARTICIPATION DUE TO COVID-19 Given the current Shelter-in-Place Order covering the State of California and the Social Distance Guidelines issued by Federal, State, and Local Authorities, BCSD is implementing the following changes for attendance and public comment at all BCSD meetings until notified otherwise. BCSD facilities will not be open to the public. Any member of the Board of Directors may participate from a remote location by teleconference. The BCSD meeting will be accessible via live-streaming online to all members of the public on September 17 at:

BiolaCSD Facebook Page: Biola Community Center - Hall Rental

For all written comments please provide: Meeting Date - Agenda Item Number - Name - Comment (please limit to 300 words or 3 minutes). Please submit a separate response for each item you are commenting on. Any portion of your comment extending past three (3) minutes may not be read aloud due to time restrictions, but will be made part of the record of proceedings. Please be aware that any public comments received that do not specify a particular agenda item will be read aloud during the general public comment portion of the agenda. If a written comment is received less than one hour before the start of the meeting, efforts will be made to read the comment into the record. However, staff cannot guarantee that written comments received less than one hour before will be read. All written comments that are not read into the record will be made part of the record of proceedings, provided that such comments are received prior to the end of the First 5 meeting. Verbal Comments. If you wish to speak to the Commission on the item by telephone, you must contact Eduardo Antunez at (559) 843-2657 or by email at eduardo.antunez@biolacsd.org no later than one hour prior to the start of the meeting. You will be asked to provide your name, phone number, and email address. You will be emailed detailed instructions on how to participate verbally via Zoom. You will be placed on mute until we get to the public comment portion of the item you have requested to address. At this point you will be unmuted. You will be able to speak to the Commission for up to three (3) minutes.

OPENING CEREMONIES – 6:00 P.M.

- **Welcome – President Rudy Hernandez**
- **Invocation and Pledge of Allegiance**
- **Call to Order**
- **Roll Call**

1. CERTIFICATION

Certification that the agenda was posted at least 72 hours before the meeting at Shaw Market, Biola Community Center, Biola Post Office, Best Market and BCSD Website and was signed by Secretary to the Board, Eduardo Antunez and was acknowledged to the Board President as being correct.

AGENDA APPROVAL/ADDITIONS/DELETIONS

2. ADOPTION OF THE AGENDA – Regular Meeting September 17, 2020

3. REQUEST TO ADDRESS THE BOARD – This portion of the meeting is reserved for members of the public to address the Board on item of interest that are not on the Agenda and are within the subject matter of the Board. Speakers will be limited to 3 Minutes. Any documents needed to be presented to the Board of Directors as handout will only be accepted if handed to the Board secretary for disbursement.

4. CONSENT CALENDAR-

All items listed under Consent Calendar are considered to be routine and will be enacted by one motion. For discussion of any Consent Item, it will be made a part of the Regular Agenda at the request of any member of the Board or any person in the audience.

- A.** Approval of Minutes of Regular Meeting on August 20,2020
- B.** Approval of Minutes of Special Meeting on September 3,2020
- C.** Approval of Minutes of Special Meeting on September 10,2020

5. CLOSED SESSION

A. Government Code Section 54957

Public Employee Appointment/Employment
Title: General Manager

B. Government Code Section 54957.6

Conference with Labor Negotiators

Agency Designated Representatives: Board Vice-President, Monique Dolores and Legal Counsel, Jessica Mejorado

Unrepresented Employees: General Manager and Assistant General Manager

6. BOARD ITEMS-

- A.** Approval of Financial Report as of August 31, 2020
 - I.** 2-month Profit & Loss Previous Year Comparison
 - II.** Transactions by Account for August
 - III.** Balance Sheet Previous Year Comparison
 - IV.** Construction in Progress Transactions
 - V.** Budget to actual/comparison
- B.** Grant Updates: Informational Only
 - Waste Water Feasibility Project (Update)
 - Biola Water System Upgrade (Update)
 - SGMA- Recharge Basins granted \$705,000.00 (Update)
 - CDBG 17/18 Fifth Street Project Lighting (Update)
 - CDBG 2020-2021 Community Block Grant (Update)
- C.** North Kings GSA (Update)
- D.** ATP Cycle 5 (Update)
- E.** Approval of purchasing sound system for District Board Meetings

- F. Districts COVID19 reopening plan (Discussion)
- G. APPROVAL OF RESOLUTION NO. 2020-08 A RESOLUTION OF THE BOARD OF DIRECTORS OF THE BIOLA COMMUNITY SERVICES DISTRICT AUTHORIZING FINAL ACCEPTANCE AND NOTICE OF COMPLETION FOR THE 5TH STREET SIDEWALK EXTENSION PROJECT, CDBG PROJECT NO. 17031
- H. APPROVAL OF RESOLUTION 2020-09 A RESOLUTION OF THE BOARD OF DIRECTORS OF THE BIOLA COMMUNITY SERVICES DISTRICT APPROVING THE AGREEMENT FOR COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) FUNDS FOR THE BIOLA SIDEWALK AND STREET IMPROVEMENTS PROJECT CDBG PROJECT NO. 20031
- I. CONSIDERATION OF APPROVAL OF GENERAL MANAGER EMPLOYMENT CONTRACT
The General Manager is responsible for implementing a coherent and comprehensive vision that drives the work of BCSD in partnership with the Board. The Board will review and discuss approval of an employment agreement (ACTION).

7. PUBLIC HEARINGS

- A. NONE

8. CORRESPONDENCE/ANNOUNCEMENTS

- BCSD office will be closed to the public due to Covid-19 concerns. If you would like to make a payment please use the Blue Drop Box located on C Street, P.O. Box 57 or BCSD Website biolacsd.org click on PAY NOW. Please give us a call if you have any questions at 559-843-2657 Tuesday- Thursday 8 am – 5pm Friday 8am- 12pm for afterhours please Call us at 559-840-5503

9. BOARD OF DIRECTORS COMMENTS

- A. As Offered

10. STAFF COMMENTS

- A. As offered

11. ADJOURNMENT

- A. The next regular meeting of the Board of Directors will be on October 15, 2020

NOTE: The agenda items may not be presented in the order they are listed. Persons wishing to discuss an item that was taken out of order will have the opportunity to do so. All agenda items listed are considered to be discussion and/or action items. Material related to an item on this agenda that are public documents and are submitted after distribution and posting of the agenda are available for public inspection in the District's office at 4925 N. Seventh Street Biola, CA 93606, during normal business hours. Documents that are public documents provided by others during a meeting will be available at the same location during business hours after the meeting. The Americans with Disabilities Act, if you need assistance to participate in this meeting, please contact the District at (559) 843-2657. Notification 48 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accessibility to this meeting.

Date: September _____, 2020 By: _____ Rudy Hernandez, Board President