



AGENDA ITEM: 2c

MEETING DATE: February 20, 2025

***Biola Community Services District***  
**Minutes of the**  
**Board of Directors**  
**Special Board Meeting January 15, 2025**  
**6:00p.m.**

The Board of Directors of the Biola Community Services District met for its Special Board Meeting on January 15, 2025 at the Biola Community Center, Biola, California.

**Directors present:** **Kinverly Suarez- President & Secretary**  
**Eugenio Gutierrez -Vice President**  
**Carlos Rodriguez – Board Treasurer**  
**Jennifer Duarte- Board Member**  
**Vacancy- Board Member**

**Directors absent:** **None, (1) Vacancy**

**Staff Present:** **Present**

**Public present:** **None**

**Roll Call-** Roll Call was called.

**Call to Order-** Director Kinverly Suarez called the meeting to order at 6:04 PM.

**1. PUBLIC COMMENT**

- No members of the public attended for the public comment, and no comments were received.

**2. ETHICS IN PUBLIC SERVICE AND BROWN ACT TRAINING**

*Presented by Liebert Cassidy Whitmore*

Yesenia Carrillo, an attorney with LCW, conducted a three-hour presentation covering various topics and case studies. She discussed required ethics laws under Gov't Code §53234, including personal financial gain, claiming the perquisite of office, government transparency laws, and laws related to fair processes. She also explained the definition and types of meetings, providing examples of what qualifies as a meeting and what does not. Additionally, she touched on closed sessions, Brown Act violations, the Public Records Act, and other related topics.

**3. ADJOURNMENT**

Meeting adjourned at **8:59PM**

**The next regular meeting of the Board of Directors is Thursday, January 16, 2025.**

At 8:59 p.m. on January 15, 2025 the Meeting of the Board of Directors was adjourned.

I, Marisol Camacho, Board Clerk to the Board for the Community of Biola, do hereby declare under penalty of perjury that the above Minutes are a true report of all action minutes taken at the Regular Board of Directors meeting held on January 15, 2025 at the Biola Community Services District, 4925 N. Seventh Street, Biola, CA 93606.

**Approved:**

\_\_\_\_\_  
Date

\_\_\_\_\_  
Marisol Camacho, Board Clerk

**NEXT MEETING OF THE BOARD OF DIRECTORS  
January 16, 2025 – Regular Meeting, Biola, CA at 6:00PM**